

**LOCAL EMERGENCY PLANNING COMMITTEE**  
Knox County EMA- 301 Park St.-Rockland, ME 04841  
Web Site: [www.knoxcounty.gov/ema](http://www.knoxcounty.gov/ema)

2/5/2013 LEPC Meeting

A quorum was present and the meeting was called to order at 1030 by Andrew Hart, LEPC Chairman in the Commissioners Hearing Room.

Meeting Attendees:

Kevin Soule	Union Fire Dept	Laurie Beckwith	PBMC
Justice Yanik	Lyman Morse	Jeremy Pare	Lonza Rockland
Andrew Hart	Knox County Administrator	Linwood Lothrop	KRCC
Foner Curtis	Lonza, Rockland	Robert Williams	ME DEP
Donna Allen	Knox Cty Administrative Assist.	Barry Norris	Union Fire Dept.

- Laurie Beckwith made the motion to accept the minutes of the 12/4/13 and seconded by Foner Curtis. All were in favor.

**Secretary's Report:**

Correspondence:

- Faith Mayer – SERC approved our Hazardous Materials Plan
- Robert Gardner – SERC changed meetings to quarterly- Schedule for LEPC Presentation: Knox County January 13, 2015.
- Donna sent out letters and packets to the facilities that have never reported on January 25, 2013. Those facilities are: Dept. of Marine Resources Marine Patrol, Vinalhaven Fuel, Inc, Rockport Town Garage, Kips Seafood Co., Prescott Memorial School, Sharps Point South, LLC, Matinicus Plantation Electrical Tank Farm, Union Elementary School, Miller Wharf Lobster, Stella Maris, Town of Rockport (RES), and Rockport Marine.
- Need to get updated Contingency Plans from USCG Station, Rockland and City of Rockland Wastewater Treatment Facility.
- E-mail from Robert Gardner – Dead River, Boston Company to offer compressed natural gas via truck in Maine.
- E-mail from Robert Gardner – New App from USDOT for 2012 ERG
- Tier 2 reports received: CN Brown, Composites One and Hannaford (Rockland)
- Responses from the letters from Stella Maris, Rockport Marine, Dept. of Marine Resources Marine Patrol, Miller Lobster, Union Elementary School, Matinicus Plantation Electrical Tank Farm, Sharps Point South, LLC, and Rockport Town Garage.
- Received Tier 2 from Kips Seafood, CN Brown, Composites One, Flint Enterprises – Park ST. Laundromat, Rockland Hannaford's and Maine State Prison.
- Letter from Stella Maris House

**Treasurer's Report:**

Note from Ray: Sorry to miss you guys, I'm away at a school. We have identified two charges against the LEPC operating fund which were not reimbursed (and according to SERC, presently un-reimbursable by them). The two charges cover county-required audits of the LEPC accounts. We will be pursuing this further with SERC as it is our position that audits should be allowable for accountability and transparency purposes. Until we get this resolved, I would ask the Committee's blessing to cover the two charges (totaling \$770.00) from another account. This will allow us to put our operating fund balance back "into the black".

Received November 2012: Grant Reimbursements, LEPC Stipend: \$1109.29; HM 8033 \$1067.52; HM 8050-\$2877.37; HM 8057-\$1674.84 HM 8059:\$632.18; October Interest: \$6.40 & November Interest: \$5.15

Received December 2012: Grant Reimbursements: HM 8013: \$1475.00; HM 8050: \$704.16; HM 8057- \$2234.56

Bills pd out in November 2012: Personal Services: \$551.70; General Operating Expenses: \$2.50; HM 8013 \$1475.00; HMG 8033 \$1067.52; HM 8049: \$1070.19; HM 8050-\$1692.62; HM 8057-\$2516.54; HM 8059 \$16.63

Bills pd out in December 2012: Personal Services: \$367.87; HM 8049; \$1913.61; HM 8050; \$1066.32; HM 8057-\$1456.40; HM 8059; \$632.18

LEPC Operational Fund balance as of 31 Dec. 2012	\$-542.60
Grant and other fund balances as of 31 Dec. 2012	\$19370.89
Total balance in checkbook as of 31 Dec. 2012	\$18828.29

Report Approved: Foner Curtis made the motion to take the money from another account to cover the LEPC Operational Fund overage. Laurie Beckwith seconded the motion. This also for the Treasurer report as well. All were in favor. Andy Hart spoke about the audit issue. Andy and Ray spoke about drafting a letter to SERC in reference to the Audit and also attend a meeting to explain that SERC should authorize payment of audits. There was discussion on this issue.

#### Training updates:

Lonza	Hazard Waste Universal Waste Training	1/13/13	
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#### Old Business:

- Update on the 2012 Knox County Hazard Mitigation Plan Update (latest edition available for review at the Knox EMA website: [www.knoxcountymaine.gov/ema](http://www.knoxcountymaine.gov/ema) (visit *Resources for Municipalities* pages)  
The 2012 Knox County Hazard Mitigation Plan has been sent to all municipalities so that they can approve and sign off on the plan. There were a few questions that had been asked from the municipalities. Mostly covered by the accompanying Executive Summary.
- New county website online! [www.knoxcountymaine.gov/lepc](http://www.knoxcountymaine.gov/lepc). Continue to need your input for LEPC Content.
- Household Hazardous Materials Brochure  
Copies are available.
- Tier 2 Reporting of SAD 40. Barry Norris said that in reviewing the statute, he understands the reporting but he has issue with municipalities having to pay a fee, the statute says may not shall. George is willing to come down to see Donna to work on the Tier 2. SAD 40 takes more than 1 County and the other County hasn't even sent them a letter. To get SAD 40 on board George will come down and work with Donna no matter what County they're in. The only thing now is that they don't have a line item to pay the fee. Barry said that his issue is that the fee should be waved. They are willing to do the work as they never were told that they had to do the work. If they are required to do the work and pay the fee they should be able to the fee into their budget. There was a lot of discussion on this issue. Find out if they will give forgiveness this year and they will put it into their budget next year. Do a letter after it is found out how the fee schedule is supposed to be done. A draft letter to SERC will be done and e-mailed to Barry and Andy. Barry will come down and help Donna draft the letter.

#### New/Miscellaneous Business:

- Version 2.1 (Oct. 1, 2012) HAZMAT Response Guidelines (*Revised-deleted KRRT as response*)  
The Version 2.1 of the HAZMAT Response Guidelines has been approved by SERC.
- Partners in Emergency Preparedness Conference (4/23-24/13)  
You can register now on line. Spread the word about the Conference. The draft agenda is on line.
- Move in at 301 Park Street – Open House Planned (Andy/Donna)  
Final things are being done at 301 Park Street. Next week at the Commissioners meeting there will be discussion on an open house with a couple of dates. Once the commissioners approve the date we will get that information out to everyone.
- Chemicals in Your Community.  
The "Chemicals in Your Community" was developed many years ago and it should be updated. It was suggested that it be sent out to all members to review it and send the recommendations back to Donna.
- Next regular LEPC meeting will be April 2, at 10:30 AM, at the FMC. Will need to verify the location.

- Foner Curtis made a motion and Laurie Beckwith seconded the motion to adjourn. All in favored.

Meeting Adjourned: 11:04 AM

## **Knox County LEPC Meeting dates for 2013**

(all meetings will be held at the Knox County EMA office and begin at 1030 unless otherwise indicated)

Tuesday, February 5                      Regular meeting

Tuesday, April 2                      Regular meeting                      Offsite Meeting at *FMC*

***April 23 & 24, 2013 (Tuesday & Wednesday)***  
***Maine Partners in Emergency Preparedness Conference, Augusta Civic Center***

Tuesday, June 4                      Regular meeting

Tuesday, August 6                      Regular meeting                      Offsite Meeting at Dragon Products

Tuesday, October 1                      Regular meeting

Tuesday, December 3                      Regular meeting                      *Annual Meeting & Election of officers*

Respectfully submitted,

***Donna Allen***

Donna Allen  
LEPC Secretary